

**MINUTES**  
**GUTHRIE PUBLIC LIBRARY BOARD SPECIAL MEETING**  
23 July 2015

**Call to order:** Craddock called the meeting to order at 5:30 PM.

**Call roll and establish a quorum:**

Members Present: Linda Craddock   x  ; Amanda Fortney   , Nikki Kesler   x   Glenna McNeal   x  , Verla Raines   x  

Staff Present: Cynthia O, Director of Library Services; Candy Ford, Assistant Director

**Citizens to be heard:** None

**Approval of minutes from the meetings held 15 May 2015:** Motion for approval made by McNeal, seconded by Kesler. Motion passed.

**Report of the Director of Library Services:** The following items were reported to and/or discussed with the Board

- Annual Report – staff is working on the annual report due to the Oklahoma Department of Libraries in August.
- Changing integrated library system – new system, Apollo, has been implemented and is significant improvement over previous system.
- Staffing – part time positions have been filled to bring staffing back to 100%.

**Communications:** The following items were reported:

- Summer Reading Program – 251 kids, 37 teens and 61 adults registered this year.
- Let's Talk About It, Oklahoma! New session starts in August. Theme is Oklahoma Experience: From Wilderness to Metropolis. First book is A Tour on the Prairies.
- DHS virtual conference – a state-wide conference for grandparents raising grandchildren is coming up in the fall. Staff will share specifics when available.

**Business:** None.

**New Business:** No new business.

**Adjournment:** Raines motioned to adjourn and McNeal seconded. Craddock adjourned the meeting at 5:54 PM.

**Submitted by:** \_\_\_\_\_  
Cynthia O, Director of Library Services