

**Minutes
Guthrie Public Library Board
July 21, 2016**

Call to order: Craddock called the meeting to order at 5:30pm.

Roll call and establish a quorum:

Members present: Linda Craddock, Kate Corbett, Glenna McNeal and Verla Raines. Late: Nikki Kesler, 5:38 pm.

Staff present: Suzette Chang, Candy Ford

Citizens to be heard: None

Approval of minutes from the meeting held May 26, 2016: Motion for approval made by Corbett. Seconded by McNeal. Motion passed.

Funding Opportunities/Budget: The Director applied for several grants: \$10,000.00 for Best Buy; In So Much Grant for \$10,000.00; Kind Bars for \$10,000.00; Kilpatrick Family or Funding. She is applying for several grants because State Aid may not provide funding for the upcoming fiscal year.

Summer Reading: Customers are in the process of claiming prizes. Staff will meet for a recap of the program soon.

Staffing: The library has seven staff members: four full time (including the director) and three part time. Suzette is requesting another part-time staff member to work evenings/weekend.

Status of 5 Year Plan: Each board members is asked to review the 5 year plan and discuss during next meeting.

Winter Readfest for Seniors: Board members would like the library to host a Winter Readfest for Adults. Several board members would like to help. Suggestions: Storyteller Programs and Adult Storytime. The director will ask the adult programming librarian (Becca) to attend the next board meeting.

Meeting Room: Discussed Rental Agreement and Conditions of Use. Suzette will provide copies of current agreement/amended agreement before next meeting. During next meeting, board and staff will discuss.

Security: The Guthrie Public Library now has seven security cameras. May purchase additional cameras in the near future. Specific areas include: teen area and outside areas.

Board Member Appointment Status: All board members received the appointment status/expiration year.

Partnerships: The Library is partnering with several organizations to support the S.T.E.A.M. program for tweens. Glenna suggested Mercy become a partner as well. She will talk with her boss as soon as possible.

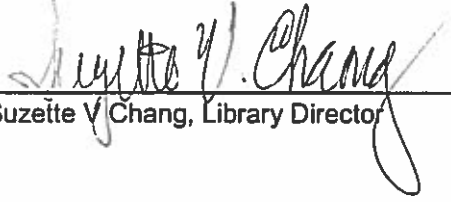
Documentary 2017 – Board members were asked to help with the upcoming documentary/event – “Children of the Civil Rights. The Scottish Rite agreed to host. Tentative date is February 2017. Kate recommends the event also happen at Langston. Suzette will contact Langston and confirm.

Desk coverage for Future Staff Meetings: Board members were also asked to provide desk coverage during future staff meetings. Kate and Verla agreed to help.

Next Bi-Monthly Meeting: September 22, 2016

Adjourn: Craddock adjourned the meeting at 6:48pm.

Submitted by:



Suzeite V. Chang, Library Director