

**MINUTES**  
**GUTHRIE PUBLIC LIBRARY BOARD MEETING**  
15 January 2015

**Call to order:** Craddock called the meeting to order at 5:43 PM.

**Call roll and establish a quorum:**

Members Present: Linda Craddock   x  ; Amanda Fortney   , Glenna McNeal   x  , Verla Raines (5:43 pm)   x  , Tarrah Wells   

Staff Present: Cynthia O, Director of Library Services; Tonya Pritchett, Teen Programmer

**Citizens to be heard:** Angela Staudt – book drop policy and book replacement policy.

**Approval of minutes from the meetings held 20 November 2014:** Motion for approval made by McNeal, seconded by Craddock. Motion passed.

**Report of the Director of Library Services:** The following items were reported to and/or discussed with the Board

- Very Merry Library – Fifty-six new items were added to the collection thanks to 21 individuals who donated a total of \$650.
- Long Range Plan Progress – Progress on several objectives of the four goals which comprise the service responses on which the library is focusing during 2013-2018.

**Communications:** The following items were reported:

- Upcoming programs and events – Library will provide VITA tax prep location; Eat Better Move More begins in February (partnership with OK Healthy Aging Initiative); Preserving Heirlooms class in February (partnership with Logan County Historical Society); pending City Council approval, Exercise for Fines will run February and March (partnership with Anytime Fitness, Nutrition Ambition, YMCA and Logan County Health Department).
- FOL book sale – Friday, February 6 at 7 pm and 8 am – 5 pm Saturday, February 7 at the First Presbyterian Church fellowship hall.

**Business:** The following items were discussed with the Board

- E-rate plans – The program has been drastically reorganized and funds are available for infrastructure upgrades. Library staff will pursue installation of CAT 6 cabling.
- Technology Plan review – Technology plan is required for e-rate; review to confirm plan goals correspond with e-rate plans.
- General Policy review – Staff requested Board members review policy and email Director with suggested updates. Updated draft will be presented at next Board meeting for discussion, consideration and possible action.
- State Aid – Library received 90% installment and is expecting the remaining 10% during early summer. State Aid grants this year are 5.5% lower than last year.

**New Business:** No new business.

**Adjournment:** McNeal motioned to adjourn and Raines seconded. Craddock adjourned the meeting at 6:50 PM.

**Submitted by:** \_\_\_\_\_  
Cynthia O, Director of Library Services