

minutes

City of Guthrie Library Board Special Meeting		
September 17, 2020	5:30 p.m.	Zoom Virtual Meeting
Meeting called by	Kathryn Corbett	
Type of meeting	Advisory Board Special Meeting	
Facilitator	Kathryn Corbett, President	
Note taker	Jamie Newton, Secretary	
Attendees	Board Members: Kathryn Corbett, Jamie Newton, Kevin Kemper, Necie Black, Lois Ray. Library Staff: Suzette Chang, Director; Becca Pesicka, Adult and Teen Services Librarian. Guests: Robert Easterling	
OLD BUSINESS		
I. Call to Order		
	Called to order by Kathryn Corbett at 5:30 p.m.	
II. Roll Call and Establish Quorum		
	Kathryn Corbett	
Discussion	Mrs. Corbett established quorum at 5:32 p.m.	
Conclusions		
Action Items	Person Responsible	Deadline
III. Approve Previous Meeting Minutes		
	Kathryn Corbett	
Discussion	Ms. Corbett asked for a motion to approve previous meetings. Ms. Black motioned approval, seconded and approved.	
Conclusions		
Action Items	Person Responsible	Deadline

minutes

IV. Library as a System/Status		
	Kathryn Corbett	
Discussion	<p>Ms. Corbett recapped the status of the exploration. Meeting with County Commissioners scheduled for October 5th. ODL suggested creating a planning committee of Board members and other citizens to spearhead this project. Ms. Corbett suggested having an application for the committee. Ms. Chang requested to speak about the questions we submitted. All Board Members had submitted their suggested questions. Mr. Kemper suggested contacting key people in the community to be on the committee: Chamber of Commerce, School personnel, etc. Mr. Kemper volunteered to reach out to County Commissioners and Pastor Ronnie Fields. Ms. Newton is going to speak to Chamber of Commerce Board. Ms. Chang indicated contacting someone at the school would be helpful, probably some of the elementary school teachers/PTOs. Ms. Chang knows someone in an HOA by Charter Oak. Ms. Corbett suggested a social media push to generally familiarize the public with the services of the Library. Ms. Chang asked if we needed to postpone the meeting with the commissioners until we have our questions finalized and a marketing plan in place. ODL personnel suggested it was a good idea to have everything in order and ready to show the Commissioners prior to the meeting. Ms. Chang would like to send our questions to the ODL personnel for input.</p>	
Conclusions	Need to reach out to community leaders for informational and committee purposes. Will postpone meeting with commissioners until after the first of the year.	
Action Items	Person Responsible	Deadline
Reach out to HOA by Charter Oak	Ms. Chang	
Speak to Chamber of Commerce	Ms. Newton	
Speak to Pastor Ronnie Fields	Mr. Kemper	
Get to know County Commissioners	Mr. Kemper	
Social Media "Did you Know" campaign	Ms. Chang & Ms. Pesicka	
Reach out to legislators	Ms. Newton	
Share list of questions with ODL	Ms. Chang	

minutes

Someone needs to find out who in Langston and Crescent would be good community leaders to contact			
V. Social Media Shares			
	Kathryn Corbett		
Discussion	Please all share the social media posts from the library, especially the "Did You Know" posts they come up with.		
Conclusions			
Action Items	Person Responsible	Deadline	
		None	
VI. Public Comments			
	Kathryn Corbett		
Discussion	Mr. Easterling volunteered to research the library system in Albuquerque where he used to live to see what kinds of things they do and what system they have.		
Conclusions			
Action Items	Person Responsible	Deadline	
VII. Adjournment			
	Kathryn Corbett		
Discussion	Meeting adjourned by Ms. Corbett at 6:21 p.m.		
Conclusions			
Action Items	Person Responsible	Deadline	
		None	

Kathryn Corbett, President