

# MINUTES

## Guthrie Public Library

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*Date | time* July 21, 2022 | 5:30 pm *Meeting called to order by* Jamie Newton

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### I. In Attendance

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Jamie Newton, President

Gracelynn Lorenz, Secretary

Robert Easterling, Board Member

Necie Black, Board Member

Suzette Chang, Library Director

Tricia Wiseheart, Friends of the Library Representative

### II. General Information

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City Ordinance requires regular meetings of Guthrie Public Library Advisory board. Board meets quarterly. Kevin Kemper is only board member not in attendance at this meeting.

### III. Minutes approval

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Table until next meeting.

### IV. Library Board Changes

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Kathryn Corbett's term on the library board expired. New member, Gracelynn Lorenz, has joined the board and is approved for a 3-year term per city council meeting. Term limit was approved as starting March 2022 to match other board member terms.

### V. President and Secretary Nominations

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Jamie Newton was nominated as president of the Guthrie Public Library Advisory board by Gracelynn Lorenz. Necie Black seconded the motion. All attending board members approved Jamie Newton being the new president.

Jamie Newton nominated Gracelynn Lorenz as the secretary of the Guthrie Public Library Advisory board. Necie Black seconded the motion. All attending board members approved Gracelynn Lorenz as the secretary of the Guthrie Public Library Board.

### VI. Recap of exploration of library as a system update

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Library Director Suzette Chang presented questions to board about ideas to explore

Explore Idea of Library system (county wide)

- Library system (county) versus how the library is set up now (city)
- Funding difference

- Citizens of Logan County are served for no fee at the Guthrie Library currently
- Outside of Logan County can be member of library for a fee
- City of Guthrie and State are contributing (and friends of library)
- County is not contributing even though all Logan County residents are welcome to use facilities
- Who would commission the library system
  - Explore if current advisory board would transition into commissioner roles
- How would fund system: Bonds? County Taxes?
- Improve Guthrie library
  - AC needs in community space that isn't there now
  - Expanding Guthrie building to offer more services
- Explore expanding library outreach possibilities
  - Possible new building in the county in smaller communities or community
  - Kiosks
  - Bookmobile
  - What do surrounding communities in Logan County need?
- Guthrie Public Library is the only funded library in Logan County.
  - Crescent has a library that is dependent on volunteers to run.
- Explore how other libraries have transitioned into systems.
  - The pros and cons of doing so.
  - How they run.
  - How they are funded.
- To do: Send packets of information to Robert and Gracelynn about research being done.

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## VII. Status of current exploration being made

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Information being provided by Suzette Chang, Library Director

### Research Funding

- \$3,000 ALA grant Friends of the Library obtained
  - To fund 300 interviews by teens and adults of library patrons.
  - Interviews have questions about library needs and wants county-wide
  - Ran Ad
- \$3,000 second grant
  - Paid for Zoom for interviews
  - Compensation for PHD student to do deeper study about library system.
    - OSU student Bridget is getting PHD in public history
    - \$3,000 will go to her and OSU will cover any additional costs
- From the \$6,000 in grants, about \$3,500 is left to pay student for research and any other expense coming from this investigation.

### Further Information and Action

- President Jamie Newton requested second set of questions being sent to the board by the PHD student to be sent to the board for review. Board agreed.
- President Jamie Newton requested that Bridget give an update in person at the next Guthrie Public Library Advisory Board meeting in October. Board agreed.
- President Jamie Newton asked that the research be completed by December 31, 2022. So, board may review data at the January, 2023 meeting. Board agreed.

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## VII. Rules of Conduct Changes

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The Rules of Conduct are a printed resource used by the library staff to clarify expectations of behavior in the library.

### E-Cigarette and Vaping

- E-cigarettes and Vaping have been added as prohibited in the library.
- Board approved e-cigs and vaping should be prohibited in the library.

### Adult supervision changes

- A concern was brought up about children under the age of 10 being dropped off without adult supervision. It happened recently. A child under 10 was under supervision of a sibling who was not an adult. For instance, a 7-year-old being dropped off with a 12-year-old sibling.
- Board agreed that children under the age of 10 should be supervised by an adult. The terminology in the Rules of Conduct needed to be changed to reflect that.
  - Add children under the age of 10 need to be supervised by an adult.

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## VIII. Social Media

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- Statistics were shared.
- No questions from board about statistics

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## IX. Library Policy review

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### Age restriction

- Covered by Item VII.

### Freedom To Read

- Added as a draft
- Suzette Chang, Guthrie Public Library Director, wants board to review
- If board approves, will go to city council

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## X. Comments

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### Public Comment

- Thumbs up given by Taylor at Guthrie newspaper.

### Board Comments

- Necie Black suggested a Thank you coffee for outgoing board member, Kathryn Corbett as recognition for her service to the advisory board.

- Board collaborated personal funds to give \$60 Gift Card to Rick's Chocolate and Coffee to be presented to her Monday, July 25 at 8am.
- Robert Easterling told board to Save the Date for September 24 for a birthday celebration with more details to come.
- Gracelynn Lorenz stated she's excited to be a member of the Guthrie Public Library board.

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#### XI. Meeting Adjourned at 6:30pm

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- Jamie Newton set forward a motion to adjourn. Robert Easterling seconded the motion.