

MINUTES

Guthrie Public Library

I. Call To Order

Jamie Newton, President, calls quarterly Guthrie Public Library Board to order at 5:31 p.m. Thursday, April, 20, 2023

II. Roll call and Establish quorum

Attending:

Jamie Newton, President

Gracelynn Lorenz, Secretary

Kevin Kemper, Library Board Member

Cameron Smith, Library Director

Absent:

Neicie Black, Library Board Member

Robert Easterling, Library Board Member

Quorum is established.

III. Minutes January 2023 meeting

Minutes of January, 2023 meeting were reviewed. Kevin Kember approves. Jamie Newton seconds.

IV. Director's Report

i. Updates

1. E-Rate: approved. Candy Ford worked hard to get that done.
2. Did get ODL state aid money to help support library.
3. City: Roof work will begin soon. New phone system going in soon. Two AC units were approved. Waiting for timeline on installation.
4. New city manager:, Eddie Faulkner, began April 17.
 - a. The Guthrie Public Library board would like to extend a welcome and invite him to come to our next meeting, July 20, 2023 at 5:30 p.m.

ii. OEDL library director's meeting

1. Discussed roles of Friends of the library
 - a. Check on understanding between GPL and Guthrie Friends of the Library and if there is one.
2. SB397: Deadline has passed. Officially off the calendar

- iii. Programming
 - 1. Children's programming: story time well attended. Bridge for other programs.
 - 2. Successful Easter Egg Hunt for children and teens. Parent and teen volunteers. Good amount of donations
 - 3. Lego club is increasing in engagement. Volunteer led. Staff was able to step in and help.
 - 4. Hydro dipping. New kids showed up for this and usual kids did too.
 - 5. Tween advisory council. Helped with summer reading program
 - 6. Teen program; DnD program has steady participation.
 - 7. Healthy relationship program in conjunction with county health department.
 - 8. Teen advisory council organized summer programming. Teens are the volunteers.
- iv. Adult programming
 - 1. Let's talk about it book club
 - 2. Disability services have book club with staff
 - 3. Learn to loom is a partnership to make hats for folks in need. Very little cost.
 - 4. Zumba; had to cancel a few. Found offsite for the summer. Top tier martial arts will be hosting for no cost.
- v. Future plans
 - 1. Summer reading is taking up a lot of reading and planning.
 - a. ALA has a theme for libraries nationwide. GPL doing own circus theme. Under the Big top. Starting in 2-3 weeks to redecorate library. Trapeze artists, strong man. Costly program has been funded almost completely. Grants. Do have backups.
 - b. Renting a claw machine for prizes. Fidget toys. Chamber of commerce. Donations are sought for the claw machine. Treasure chests are also available. Great price.
 - c. Have filled spaces all summer.
 - d. Outreach. Story time at mineral wells and other locations. Volunteer clown camp for teens. Costumes. Makeup. Graduation. Tween meeting Monday, May 8 at 4pm. Teen meeting Saturday, May 6 at 11.
 - e. Grants for summer reading. Dollar general and Walmart along with individual donations. Members of the friends.
 - f. Chamber coffee at the end of May/Kiwanis will present donation to the Friends of the Library.
- vi. Statistics
 - 1. Circulation consistent.
 - a. Increase over summer.
 - b. October/November there is a decline.
 - c. Average 6,000 rate.
 - d. December 3,839 circulation.
 - e. Every active member are all active members.
 - f. This snapshot is just physical books
 - 2. Collection as a whole. Decent amount of shelf space.
 - 3. Average copyright is a little bit on the older side on the adult side.
 - 4. Children's are being updated more frequently.
 - 5. Prioritize due to budget.

6. Deadline to have a weed out books in bad condition. Get new books, have to make space.
7. How to assess what we need in the library.
 - a. Have a system to request books
8. Have numbers that break down by material type.
 - a. Percentage of circulation in all.
 - b. Don't have one part of the collection that is lacking or overabundance.
9. Value of the collection.
 - a. Half million dollar collection. Average cost of material for collection. Spending is equitable.
 - b. Fiscal year Guthrie library budget- have adequate amount of budget. Pay raises for the staff and insurance. Materials and supplies is highest it has been. Part of the budget that gets hit is the collection budget.
 - c. Emphasis on collections. Collection that meets their needs is central part of the library mission.
10. Member base
 - a. Exceedingly steady. Total number of active accounts is 12,250 as of today. Internet only. Parent. Child. 3,500 have not expired yet.
 - b. Consistent new card sign ups.
 - c. Main library. Adult cards. Parent approved cards. Juvenile cards 5 ½%

V. Old business

- a. Exploring a Library as a system
 - a. General Review:
 - i. End goal:
 1. Library services are lacking in Logan County.
 2. Crescent library has a city library run by volunteers.
 3. Mulhall and Orlando libraries.
 4. Southern Logan County growing with new housing additions.
 5. Could benefit city and county residents.
 - ii. What has been accomplished so far
 1. Went through one set of survey questions.
 2. Volunteers calling.
 3. Friends of the library got \$6000 grants to do survey.
 4. Hiring intern to OSU intern to develop set of questions and do more interviews.
 5. Intern wasn't able to get started.
 6. Change in director of library leadership.
 7. So, whole process has been on hold.
 - b. Status of project:
 - i. We would like to get started on second set of questions.
 1. How citizens of logan county would feel about county library.
 2. Have to get a petition to have it on the ballot.
 - ii. The way finances work with millage.

1. Dedicated funding stream. Money control will move to county. Discussed what that could mean.
 2. Oklahoma 104 library systems are municipal.
- c. Director comments:
- i. Access is very important to the director.
 - ii. Need to check with county communities at the local level.
 - iii. What would a county system look like? Outreach?
 - iv. Action item: The GPL board president, Jamie Newton, asked GPL Director Cameron Smith to come up with ideas about expansion. Asked him to find out the status of the grant and if we should proceed with OSU student. Get with Friends of the GPL and Staff to find out their views about expansion. Talk about this at the next meeting July 20, 2023.
- b. Board member terms
- a. Review of expirations, vacancies, term issues
 - i. Appointments should happen next month by City Council.
 - ii. City Manager and director discussed to appoint two 2 year appointments and one two year appointment.

VI. New Business

- No new business

VII. Public Comments

No public comments

VIII. Meeting adjourned 7:13p.m.
